

3/24/2008

Questions and Responses For IFB #085290

Question: 1. On the first page, there is a section for the contact persons and their phone numbers.

It lists the time (8AM to 5PM) twice. Did you intend to have a time frame for evening contacts?

Response: Yes. The second time should have been (5PM to 8AM)

Question 2: Section I of the bid form (Delivery/Relocation Fee Per Unit) is a little confusing. My understanding of the EERA is that a mobile hand wash station is paid its daily rate plus mileage on the first day. Do you also want us to include a delivery fee on top of that daily rate? Also should we be pricing both a Reset Fee and a Relocation Fee on these mobile handwash stations?

Response: A mobile hand washing station is paid the daily rate which begins the day the unit is ordered (providing the unit passes inspection). Mileage will be paid for miles exceeding the 50 mile radius. The delivery/relocation fees are separate fees to be paid according to Section 8.

8.0 Delivery, pick-up, Reset and Re-location Fees

- 8.1 A delivery fee per unit shall be paid on the first day regardless of mileage.
- 8.2 Pick-up fees shall not be allowed **unless** the vendor has already serviced the units the last day and they are required to make a second trip to pick up the units.
- 8.3 Reset fees shall be paid for moving units within the Incident Command Post (ICB- main base camp area).
- 8.4 Re-location fees shall be paid for re-locating units within the boundaries of the incident. Relocation fees shall be comprised of the reset fee **plus** mileage (or remote hourly rate) over one mile from the ICB location.
- 8.5

Example 1: A vendor is asked to relocate one unit from the ICB to a manned roadblock ½ mile from the ICB. In this case a reset fee would apply but no mileage would be paid.

Example 2: A vendor is asked to relocate four units from the ICB to a spike camp located 20 miles from the ICB. In this case a relocation fee consisting of the reset fee **plus** mileage(or remote hourly rate) shall apply.

Question 3. There is also a section on the first page that asks for a CCR number. I do not know of any number that I can give other than the DUNs and TIN numbers. Please let me know if you require another number

Response: This was an error. You don't need to furnish a CCR number but you must be registered in the CCR database in order to receive payments from federal cooperators.

Question 4. In the past when I have had EERA's, I had to give my vehicle info too. Do you want information about the towing vehicle for the hand washing unit?

Response: You are not required to send vehicle information with your bid. However as stated in ATTACHMENT C, GENERAL CLAUSES TO EMERGENCY EQUIPMENT RENTAL AGREEMENT FORM OF-294, Clause 13, . Commercial Motor Vehicles: All commercial motor vehicles must meet all DOT requirements. Division A, paragraph 6 of the bid document states:

When submitting equipment for inspection, the contractor must bring the following documentation:

- Annual Department of Transportation Inspection Reports
- Proof of insurance
- Current vehicle registration
- Certified fully loaded weight receipt and/or after market certification
- Proof of Workers Compensation or legal exemption.

Question 5. Do you want photos?

Response: No.

Question 6. How do you identify my unit? Do you want a vin# for the hand washing unit?

Response: The unit should be marked with some type of numbering system for accountability and financial documentation.

Question 7. There are five pages to the bid forms. If I am proposing a 12 unit, do I fill out the 1st and 5th pages and leave the other pages blank?

Response: Yes.

Question 8. Do I bid more than one location?

Response: If you have different physical business locations and addresses, you may submit prices for each. If you only operate out of one physical address you will only be listed for that city or town.

Question 9. Because of the way the "delivery fee" is worded, we've had people try to not pay us rent for the first day. Any way to make that more clear?

Response: A mobile hand washing station is paid the daily rate which begins the day the unit is ordered (providing the unit passes inspection). **Division A, 4.0 TIMEKEEPING** states: Time will be submitted using daily shift tickets and verified and approved by the Government Agent responsible for ordering and/or directing use of each piece of equipment. Time will be recorded for daily usage, and whole miles for mileage. **Equipment furnished under the agreement is not subject to pro-rating on the 1st or last day. Division B, 8.0 Delivery, pick-up, Reset and Re-location Fees**

8.1 A delivery fee per unit shall be paid on the first day regardless of mileage.